1st MSCA STAFF EXCHANGES CALL 2023 - BROKERAGE EVENT + INFO SESSION

European Research Executive Agency
Vasiliki Exarchou & Rodrigo Gutiérrez Domínguez
REA.A3

@REA_research, @MSCAActions
Staff Exchanges

Main features
Staff Exchanges: Funding mobility in R & I

- Knowledge transfer between participating organisations
- Collaboration between universities and the private sector
- Different scientific disciplines
- Bottom-up approach
Eligible consortia

1. [Diagram]
2. [Diagram]
3. [Diagram]

3 independent legal entities

MINIMAL CONDITIONS!
Eligible consortia

1. 3 independent legal entities
2. 3 different countries
3. At least 2 in different EU MS / AC

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Eligible consortia

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MINIMAL CONDITIONS!
Eligible consortia

**MINIMAL CONDITIONS!**

1. 3 independent legal entities
2. 3 different countries
3. If same sector one should be TC

At least 2 in different EU MS / AC
Eligible staff

### Seconded staff members

- **Any type of staff involved in R&I activities (researchers, administrative staff, managerial staff, technical staff)**
- **Researchers at any career stage (e.g. from doctoral candidates to postdoctoral researchers)**
- **Actively engaged in research and/or innovation activities for at least 1 month prior at the sending institution**
- **Each staff member is seconded for a period of 1 to 12 months (may be split into several stays)**
- **Staff needs to be devoted full-time to the action during the secondment**
- **After the secondment, staff should return to their sending institution**
Eligible secondments

EU MS/AC BENEFICIARIES

TC PARTNERS

Low medium Income TC

High Income TC
## What Staff Exchanges is ...

<table>
<thead>
<tr>
<th>✔️</th>
<th>⚠️</th>
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</thead>
<tbody>
<tr>
<td><strong>Funding</strong> meant to contribute to <strong>travel, accommodation, subsistence</strong> and other costs associated with the secondment/exchange (Category A)</td>
<td><strong>Funding</strong> is not intended to pay salaries</td>
</tr>
</tbody>
</table>
| **Funding based on unit costs.** One unit = one month of eligible staff secondment, 1 PM = 4600 EUR | **Funding not based on real costs**  
Country coefficient is not used |
| **The secondment / exchange itself is a key outcome** | **Action does not focus exclusively on scientific deliverables** |
| Research, technical, administrative and managerial staff **active in the R&I activities.** | **No need to be a doctoral candidate or PhD to be seconded** |
A programme straightforward to manage

1 unit = 1 month of eligible staff

Staff member unit costs
€ 2300

Research, training, networking
€ 1300

Management and indirect costs
€ 1000

Unit cost per Person Month
€ 4600
Staff Exchanges – Key features

**BOTTOM-UP**
Funding mobility in all scientific disciplines

**DURATION**
4 years
360 PM per project

**SECONDMENTS**
1-12 months per staff
*Interdisciplinary* secondments: same sector, within Europe for max 1/3 PM

**UNIT COST**
2300€ - Staff allowance
2300€ - organisation

**BUDGET**
EU funding average
77,5 Mio€/call
Staff Exchanges - Making a Difference

**WORLD-WIDE**
The highest participation of non-EU countries in MSCA

**BUSINESS PARTICIPATION**
Businesses receive an estimated 20% of the available funding

**PATENTS**
37% of all patents in MSCA actions are generated in SE projects

**SUCCESS RATE**
The success rate is up to 40% depending on the discipline
How can you benefit from Staff Exchanges?

- Training the skills and competences of employees
- Making use of the research infrastructure
- Converting ideas into tangible assets
- Creating a talent pool for employee recruitment
- Establishing collaborative networks
- Transfer of knowledge between organisations
- Access to expert knowledge

European Commission
How to prepare your MSCA Staff exchanges proposal
Proposal Submission

https://ec.europa.eu/info/funding-tenders/opportunities/portal/

All calls are published on the **Funding and Tender Opportunities Portal**. Applications are submitted through the portal:

- Find your call

- **Sign in and register your organisation (get a PIC number)**. For questions about research and Horizon Europe, you can contact the Research Enquiry Service via the [webform](https://ec.europa.eu/info/funding-tenders/opportunities/portal/)

- Find partners

- Apply!
How to set up a consortium

**Work** on your idea!

**Find** Partners and **brainstorm**

Bring the consortium together, **communicate**

**Gather** the info needed and **submit**

**Consider** the existence of HE Complementary funding mechanisms in third countries.
HORIZON-MSCA-2023-SE-01-01

MSCA Staff Exchanges 2023
HORIZON-MSCA-2023-SE-01-01 Call for proposal
Horizon Europe (HORIZON)
Where to start?

Documents

Call documents:
- Standard application form — call-specific application form is available in the Submission System
- Standard application form (HE MSCA SE)
- Standard evaluation form — will be used with the necessary adaptations
- Standard evaluation form (HE MSCA)
- MGA
- HE Unit MGA v1.0
- Call-specific instructions

Additional documents:
- HE MSCA SE Guide for Applicants
Reference Documents

- Guide for Applicants
- Proposal templates
- Online manual
- MSCA Work Programme & Annexes
- Frequently Asked Questions
- Model Grant Agreement
Proposal documents

Part A (structured data)
(to be filled online) contains administrative information about the applicant organisations

Part B1 and B2 (description of action)
(to be downloaded from the Portal) contains the technical description of the project

Apply here!
Proposal documents: PART A

1. General information

- Topic
- Type of Action

- Call
- Type of Model / Grant Agreement

- Acronym

- Proposal title: Max 200 characters (with spaces). Must be understandable for non-specialists in your field.

- Duration in months: Estimated duration of the project in full months.

- Panel

- Descriptors: Word or words that best describe(s) the subject of your project.

- Free keywords: Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces)

Table of contents
1. General information
2. Participants
3. Budget
4. Ethics and security
The scientific panels

- Chemistry (CHE)
- Social Sciences and Humanities (SOC)
- Economic Sciences (ECO)
- Information Science and Engineering (ENG)
- Environment and Geo-Sciences (ENV)
- Life Sciences (LIF)
- Mathematics (MAT), and
- Physics (PHY)
An example – typical project

<table>
<thead>
<tr>
<th>Consortium</th>
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€ 1.5K
Proposal documents: PART A

Table of contents
1. General information
2. Participants
3. Budget
4. Ethics and security

<table>
<thead>
<tr>
<th>Participant number</th>
<th>Organisation short name</th>
<th>Role</th>
<th>Country</th>
<th>Academic sector</th>
<th>No of seconded researchers</th>
<th>No of person months</th>
<th>Staff Member Unit Costs</th>
<th>Research, training and networking costs</th>
<th>Researcher costs</th>
<th>Management and indirect costs</th>
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### Table 6 - Data for non-academic beneficiaries

<table>
<thead>
<tr>
<th>Name</th>
<th>Location of research premises (city/country)</th>
<th>Type of R&amp;I activities</th>
<th>No. of full-time employees involved in the project</th>
<th>No. of employees in R&amp;I</th>
<th>Website</th>
<th>Annual turnover (approx. in Euro)</th>
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### Table 7 - Organisations (Beneficiaries and Associated partners) data

<table>
<thead>
<tr>
<th>Beneficiary (organisation in EU MS/AC) legal name</th>
<th>General description</th>
<th>Role and profile of key people</th>
<th>Key Research Facilities, Infrastructure and Equipment</th>
<th>Independent research premises?</th>
<th>Previous Involvement in Research and Innovation actions</th>
<th>Current involvement in Research and Innovation actions</th>
<th>Publications and/or research datasets/ software/ innovation products/ other achievements</th>
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<tbody>
<tr>
<td></td>
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<td></td>
<td>Demonstrate that the team has sufficient resources to offer a suitable environment to seconded staff and to contribute significantly to the research innovation activities proposed.</td>
<td>Please explain the status of the beneficiary’s research facilities – i.e. are they owned by the beneficiary or rented by it? Are its research premises wholly independent from other beneficiaries and/or associated partner organisations in the consortium?</td>
<td>Describe relevant research/ innovation actions in which the organisation took part</td>
<td>Describe relevant research/ innovation actions in which the organisation is currently participating</td>
<td>Max 5 key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID). Publications, in particular journal articles, are expected to be open</td>
</tr>
<tr>
<td>EXCELLENCE  (50%)</td>
<td>IMPACT  (30%)</td>
<td>QUALITY AND EFFICIENCY OF IMPLEMENTATION  (20%)</td>
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**Evaluation criteria**
Tips and tricks

Closely follow the call requirements
Be in line with the action’s objectives and expected outcomes

Follow available guidelines
Use the structure provided in the template and address all the evaluation criteria

Highlight the EU dimension
Show that your proposal addresses EU policy priorities and/or societal challenges

Get a second opinion
Have your proposal proof-read by a colleague and pre-screened by your NCP

Sustainability of collaboration
Describe the benefits of cooperation and how they can go beyond this project

Contact your National Contact Point (NCP)
Key Dates & Budget Call 2023

Call Opening 2023: 5 October 2023

Call Closure: 28 February 2024

Call 2023 Budget: € 78,5 M

Info session: 8 December 2023
Work as an Expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.

In particular, experts assist in:
- Evaluation of proposals, prize applications and tenders
- Monitoring of actions, grant agreements, public procurement contracts

In addition, experts provide opinion and advise on:
- Preparation, implementation and evaluation of EU programmes and design of policies.

In order to select experts, the European Union Institutions publish regularly calls for expression of interest (see list below) detailing the selection criteria, the required expertise, the description of the tasks, their duration and the conditions of remuneration.

Interested? Please join the database of external experts!

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert
Thank you!

European Research Executive Agency
#MSCA #HorizonEU
@REA_research @MSCAActions